



**-- APPROVED MINUTES --**

**Regular Meeting of the Board of Directors  
May 31, 2017 in Yreka, California**

**Directors present:** Bruce Fiock, Justin McMahon, FJ Hayden, Michael Stapleton, Jerry Bacigalupi, John Spencer

**Absent:** Dan Drake

**By Phone:** none

**Others in Attendance:** (see sign in sheet)

**1. Call to Order:**

- a. Meeting called to order by Chairman Fiock at 7:00pm, a quorum was established and the Pledge of Allegiance was said.
- b. Agenda Adjustments and Approval -  
Agenda approved by common consent.

**2. Approval of Minutes**

- a. March 29, 2017 Regular Meeting  
ACTION: Approve minutes; MOTION: Hayden; SECOND: McMahon; AYES: Fiock, Stapleton, Bacigalupi, Spencer.
- b. April 26, 2017 Regular Meeting  
ACTION: Approve minutes; MOTION: Hayden; SECOND: McMahon; AYES: Fiock, Stapleton, Bacigalupi, Spencer.

**3. Public Comment** concerning items within the jurisdiction of the Board and is not an exception under Government Code Section 54954.3(a).-limit to 5 minutes  
NONE.

**4. Old Business (possible action items) -**

**7:15**

- a. Review and approve modified Annual Use Statement, corrections in header details.  
ACTION: Approve the Annual Use Statement with corrections in winter right headers on first page;  
MOTION: McMahon; SECOND: Hayden; AYES: Fiock, Stapleton, Bacigalupi, Spencer.

**5. New Business (possible action items)**

**7:20**

- a. Resolution for Siskiyou County Clerk to conduct election for District.  
ACTION: Approve resolution; MOTION: Spencer; SECOND: Stapleton; AYES: Fiock, McMahon, Bacigalupi, Hayen.
- b. Review and approval of the amended Contract for Rhonda Muse during FY 2016-2017.  
ACTION: Approve amended contract; MOTION: McMahon; SECOND: Bacigalupi; AYES: Fiock, Stapleton, Hayden, Spencer.
- c. Review and approval of Professional Services Contract with Rhonda Muse to perform District Administration during FY 2017-2018.  
ACTION: Approve contract; MOTION: Hayden; SECOND: Spencer; AYES: Fiock, Stapleton, McMahon, Bacigalupi.
- d. Review and approval of FY 2017-2018 annual budget.

ACTION: Approve budget for FY 2017-2018; MOTION: Hayden; SECOND: Stapleton; AYES: Fiock, McMahon, Bacigalupi, Spencer.

- e. Review and approval of billing apportionment and notice to owners.

ACTION: Approve billing apportionment including wintertime rights and the Notice to Owners; MOTION: Spencer; SECOND: McMahon; AYES: Fiock, Stapleton, Bacigalupi, Hayden.

- f. Discuss request to consider voluntary enrollment in watermaster service or a voluntary diversion verification program.

The District Administrator presented a request on behalf of local water users to develop a voluntary monitoring program accessible to owners of diversions or water rights not regulated by the Watermaster. Board members directed the District Administrator to facilitate an ad-hoc committee with landowners to develop a program for the Board to consider before the next irrigation season.

## **6. Financial**

- a. Payment of bills and financial report

ACTION: Approve balance sheet and pay obligations in the amount of \$16,327.28; MOTION: Hayden; SECOND: McMahon; AYES: Fiock, Stapleton, Bacigalupi, Spencer.

## **7. Reports**

- a. Board of Directors - NONE
- b. Watermaster – A written report was distributed
- c. District Administrator

- i. Board of Directors Orientation packet was distributed and explained it is to be used as a reference of Brown Act issues as well as an orientation packet for new Directors.
  - ii. Update on sustainability plan efforts – Administrator reported making contact with Honey Lake Valley RCD to get information about their Watermaster Program and suggested meeting with Modoc, Lassen and Siskiyou County organizations responsible for Watermaster Program. Looking to hold meeting in Susanville in the fall.
  - iii. Written correspondence was shared.
  - iv. Administrator advised Directors she is meeting with Janae Scruggs of CDFW tomorrow to discuss data needs for 1600 permits.

## **8. Next regular meeting – Wednesday, June 28, 2017**

## **9. Adjournment 8:30 pm**

Minutes approved [ ] as presented [ ] with corrections on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
Signature of Board Chairman

\_\_\_\_\_  
Signature of Secretary