



**AGENDA**

**PLEASE NOTE CHANGE IN STARTING TIME**

- 1. Call to Order** **6:00**
  - a. Establish Quorum and Pledge of Allegiance
  - b. Agenda Adjustments and Approval
- 2. Approval of Minutes** **6:05**
  - a. November 28, 2018 Regular Meeting
- 3. Closed Session:** **6:10**

Per California Government Code 54957 (b) Hire an intermittent Deputy Watermaster.  
Per California Government Code 54956.9(e) Legal counsel
- 4. Return to Open Session** **6:30**
- 5. Public Comment** concerning items within the jurisdiction of the Board and is not an exception under Government Code Section 54954.3(a)-limit to 5 minutes **6:31**
- 6. Old Business (possible action items) -** **6:36**
  - a. Update on Notification to California Department of Fish and Wildlife for maintenance of the Montague Weir
- 7. New Business (possible action items) -** **6:40**
  - a. Resolution to Hire Intermittent Deputy Watermaster
  - b. Request from Montague Water Conservation District to reduce their annual fee amount
  - c. Approval of Annual Financial Statement for 2018
  - d. Approve updated Policy for Employee Benefits and Personal Vehicle Use
  - e. Approve updated Policy for Watermaster Service
- 8. Reports** **7:10**
  - a. Deputy Watermaster
  - b. District Administrator – Correspondence, and Court Filings to reduce service areas as previously approved by Board action in 2012 and 2013.
  - c. Board of Directors
- 9. Financial (possible action items)** **7:20**
  - a. Purchase Request for equipment in excess of \$1,000 – SonTek Flowtracker2 with wading rod and assembly in the amount of \$9,047.50
  - b. Approval of financial reports, payroll and account payables.
  - c. Audit findings from Smith and Newell for Fiscal Years 2016 and 2017
- 10. Next regular meeting** – March 27, 2019 at 7:00pm
- 11. Adjournment** **7:40**

*In compliance with the Americans with Disabilities Act, anyone requiring accommodations to participate in this meeting should contact the District 48 hours prior to the meeting at (530) 331-1369, option 0.*