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FINANCIAL STATEMENT FOR 2018

P.O. Box 1441
Yreka, CA 96097

Scott Valley and Shasta Valley Watermaster District



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Postage
here

SSWD Board of Directors

Scott Valley Elect: John Spencer, Director
Michael Stapleton, Director

Shasta Valley Elect: Jerry Bacigalupi, Director
Bruce Fiock, Vice Chair
Justin McMahon, Chair

Appointed: Dan Drake, Director
FJ Hayden, Director

**REGULAR BOARD MEETINGS ARE HELD ON THE
LAST WEDNESDAY OF ODD-NUMBERED MONTHS
AT 7:00PM.**

Visit our website for meeting dates... sswatermaster.org

Some exceptions apply to this schedule.

Contact the Administrative Office for a copy of the Agenda.

Engineering Services
provided to the District by
**Shawn Pike, Owner
Rights to Water Engineering**

Blog: AllWaterRights.com
Civil Engineer, Lic. No. 49577

Scott Valley & Shasta Valley Watermaster District

FINANCIAL STATEMENT 2018

A year in review... and what it means for 2019!

The 2018 irrigation season brought several challenges in managing some water diversions due to different managing entities. Our concerns have been addressed through the creation of Standard Operating Procedures that provide specific guide-lines for the Deputy Watermaster when multiple water rights are being exercised by landowners. So far we expect 2019 to be very similar to 2018 and we are already planning for probable low flows during the summer and fall months. We are committed to communicating plans for curtailment in advance of the irrigation season and will contact individual landowners, or groups of landowners as appropriate to discuss potential voluntary curtailments.

The *Voluntary Monitoring Program* was kicked off in 2018 to provide a local qualified resource for water users subject to Senate Bill 88 (SB88) monitoring requirements. Multiple water rights have created another challenge for some diversion owners served by the District, whereas the reporting and monitoring requirements have increased the complexity of paperwork, measuring water diverted and retaining the data. We will continue to watch the activities and possible modifications to the implementation of SB88 by the State's Division of Water Rights. All diversion owners who are charged a Watermaster service fee should inform us when multiple rights are being exercised so we can be efficient in managing the priority water rights system established in the decrees.

Also in 2018, the District implemented the storage and retention of diversion measurement data for court-ordered service utilizing the Watermaster Database beginning with the month of July. This procedure will allow the District to become consistent with data retention requirements established by the SWRCB and provide the means to accurately report the volume of diverted water in acre-feet per year.

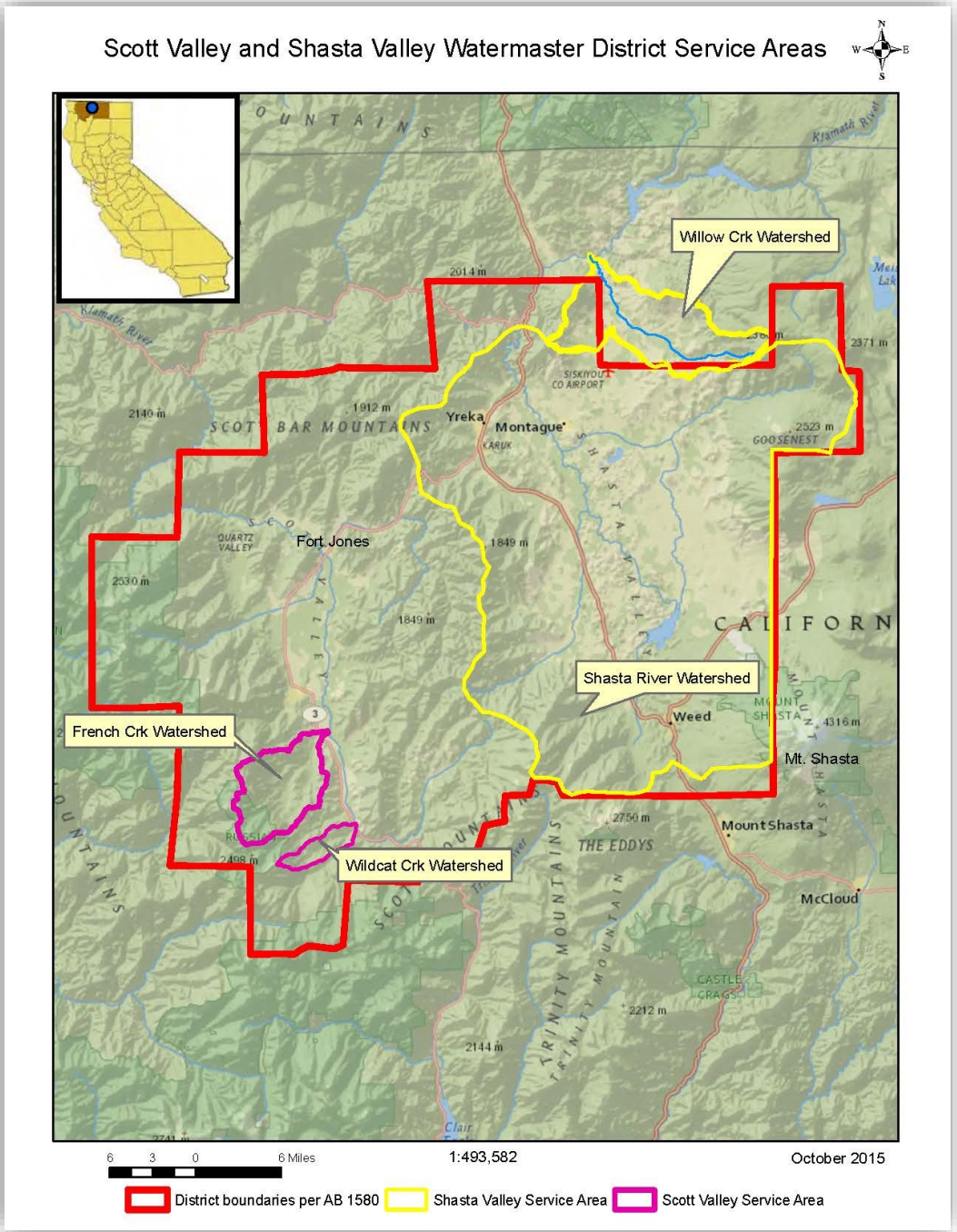
We increased our participation in landowner planning meetings, agency tours and other local events. We are committed to working with all our customers, especially those who are being approached to bypass flows as defined in permits issued by CA Department of Fish and Wildlife (1600 permits) or entering into water transaction agreements with third party entities. All these things are an effort to conserve water for instream use and we understand the importance in doing so, however, we are bound by the rights defined in decrees, supplemental decrees and other court orders. It is our duty to ensure no injury is caused to decreed water right holders when a transaction proposes to alter the adjudicated volume of flow, point of diversion or season of use. **Therefore, we are now requiring that our customers inform us of any plans to bypass or dedicate water for instream flows so we may perform a "no injury" analysis.**

Unintended expenses – The above activities required additional staff time to participate. The need for involvement by Administrative staff has increased during the past two years and we expect this to continue. With this responsibility we also expect an increase to our administrative budget. The administrative portion of the budget is supported through the flat fee rate of \$99 charged to each of our customers. Costs that exceed the amount received from the flat fee rate are moved to the "per cfs" portion of the calculation. Beginning in fiscal year 2019-2020 we will propose to increase the flat fee rate to sufficiently cover Administrative costs, resulting in a lower per cfs cost. The Board of Directors will review the proposal at their regular Board meeting on March 29, 2019.

Rhonda Muse
Executive Director

Income & Expense

Beginning Balance	56,723.00
Income	
42000 · Property Tax Payments	
42001 · Scott Service Area	14,901.95
42002 · Shasta Service Area	89,601.85
Total 42000 · Property Tax Payments	104,503.80
44000 · Fee For Service	1,347.40
45000 · State of California-DWR	420.00
46000 · Direct Billing	
46002 · Shasta Service Area	74,339.00
Total 46000 · Direct Billing	74,339.00
Total Income	180,610.20
Expense	
60000 · Advertising and Publication	1,270.50
61700 · Computer and Internet Expenses	1,077.78
62600 · Equipment and Field Supplies	2,127.91
62800 · Data Use Agreement	15,000.00
63300 · Insurance Expense	
63310 · General Liability Insurance	4,399.25
Total 63300 · Insurance Expense	4,399.25
64900 · Office Supplies	684.41
66000 · Payroll Expenses—all employees since July 1	62,757.47
66400 · Post Office Box	238.00
66500 · Postage and Delivery	148.65
66600 · Printing and Reproduction	2,618.91
66700 · Professional Fees	
66701 · Legal Service	252.00
66702 · Administrative Service	20,058.96
66703 · Deputy Watermaster	74,083.39
66706 · Registered Professional Eng	2,150.00
Total 66700 · Professional Fees	96,544.35
66900 · Reconciliation Discrepancies	0.00
67100 · Rent Expense	1,500.00
68100 · Telephone Expense	543.99
68400 · Travel Expense	15,869.37
69800 · Uncategorized Expenses	0.00
85000 · Petty Cash	100.00
Total Expense	204,880.59
Other Income	
99999 · Handling Fees {reimbursable}	60.00
Total Other Income	60.00
Ending Balance	89,235.61



Fee Waiver Available for Qualified Diversions

Water right owners within the jurisdiction of the Scott Valley and Shasta Valley Watermaster District (SSWD), who pay an annual watermaster service fee, and wish to be considered for a waiver of this fee must submit a *REQUEST FOR WAIVER OF WATERMASTER SERVICE FEE* form, with signature, prior to **April 15th** along with a payment of \$60 to cover the cost of verifying the diversion and water right qualifies for the waiver. Eligibility is determined by the Deputy Watermaster. All requests for fiscal year 2019-2020 will be considered at the Board of Directors' regular monthly meeting held in May 2019.

Contact our Business Manager and request your form for fiscal year 2019-2020 by calling (530)331-1369. opt. 0 or email your request to Manager@sswatermaster.org

Please provide us with your name, mailing address or email address (email is preferred but not required).